

Who's Who in the Liberal Democrats Online Frequently Asked Questions (FAQs)

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Who can place an entry on Who's Who in the Liberal Democrats?

Any member of the Liberal Democrats can have an entry in Who's Who in the Liberal Democrats. When you register we ask you to provide your membership number. This is checked automatically with the Liberal Democrats membership database.

That is the only entry qualification!

This is not a place just for the great and the good; in fact, the real value of Who's Who in the Liberal Democrats is to show the breadth and depth of experience of all our membership, not just the well known members.

You do not need to subscribe to Who's Who in the Liberal Democrats Online or buy the book to have an entry; it is free and open to everyone.

How do I register?

Click on the section of the home page entitled 'I'm a member of the Liberal Democrats and I want to enter my details'. You will then be asked to give us some information with which to identify yourself, including your Liberal Democrat membership number.

If you are not a member of the Liberal Democrats then you cannot have an entry. You can join the Liberal Democrats [here](#).

You will need access to the email address that you provide us with on the registration page in order to activate your account.

It tells me that it's 'unable to validate your party membership'; what should I do?

First, check that you have entered the correct details, just how they are on your membership card. This is the most common reason that people can't register.

Secondly, check that you have left the gap in between your postcode.

If it still doesn't work then please contact membership@libdems.org.uk to check what details they have on you. Sometimes the information is in the wrong field. Our website checks the last name, postcode and membership number.

It won't recognise the 'image verification'; what should I do?

The image verification is case sensitive and so you have to make sure that you get the case of the letters correct.

How do I log in?

On the black sidebar running down the left hand side of the page (just under the link to these FAQs) are the fields for you to input your username and password (see the email we sent you when you registered online)

How do I add or edit an entry?

Once you have logged in please follow the instructions on the screen and click on the 'Who's Who' link on the tool bar on the left hand side of the page.

You can only add one entry per Lib Dem member.

On your first visit to the site you should click on the 'add' button. If this is a subsequent visit to the site then you should click on the 'edit' button

If you would like some guidance on how to fill in the boxes and what you should put where, please take a look at our guide to [completing your entry](#).

Obviously you can delete your entry, however if you do so after 31st December 2008 it will be too late to take it out of the 2009 print version.

What sort of information should I put in my entry?

Anything, within reason! There are very few obligatory fields and most of them are ready for you to put free form text in. You should put things that you are proud of and achievements, activities and experiences that may be useful for others to know.

But remember, what you put up is going to be published in a book and will be available online to a limited group of people.

You can find more information on this topic in our guide to ['completing your entry'](#).

How do I find other people's entries?

To search other entries, you will need to subscribe to Who's Who in the Liberal Democrats.

Subscriptions cost £12 for Liberal Democrat Members and £30 for non-members. But remember, you don't need to subscribe to place an entry.

We will be publishing the book in the spring of 2009 and in order to ensure that your entry is in the book and not just online, you will need to have completed your entry by 31st December 2008.

If you don't have an entry and would like to subscribe to the site then please click on one of the relevant buttons on the home page.

If you have already got an entry please log on and then click on the home page for further instructions.

How do I protect my information?

When you register to add an entry, you will be sent an email with your unique username and a unique password and a link to activate the account.

You must ensure that you keep that username and link secure.

Those who buy the Who's Who in the Liberal Democrats 2009 (hard copy version) or subscribe to the online version will be able to see the information that you provide us.

Subscribers will also need a username and password to access the website.

The book will be in the public domain, as previous versions have always been.

How do I subscribe to the online version?

Go to the home page and click on the relevant button.

What if I have forgotten my user name or password?

If you have forgotten either your username or password there are links on the side bar, on the left hand side of the screen, which will help you.

You will need access to the email address you provided when you registered.

Where can I get a hard copy version?

The book will be published in 2009 and will be available both at Spring Conference and via the [PCA Website](#).

You can add or update an entry at any time on the website but if you do so after 31st December 2008 your updates will not be included in the book.

What do I do if I can't get access online to add an entry?

Please email us [here](#) and let us know what the problem is.

If these FAQs don't help then what should I do?

Please drop us an email at info@whoswholibdems.org.uk; we may not be able to respond immediately but we will do the best of answer your query.